



# AFSS Southern Division

## Quarterly Meeting

### Meeting Minutes

**Date:** June 23, 2022  
**Hosted by:** Barona Fire Department  
**Location:** Barona Community Center, 1095 Barona Rd., Lakeside, CA 92040

#### A. Call to Order and Introductions:

- **Call to order:** Michelle Pearson called the meeting to order at 9:11am.
  - 1<sup>st</sup> VP, Tina Lopez not in attendance but still have a quorum.
- **Flag salute:** Michelle Pearson led the flag salute.
- **Inspiration:** Joanna Hernandez read an Inspirational message, named *Pause*.
- **Welcome:** Fire Chief Ken Kremensky, Barona Fire Department - gave a welcome. Grateful to have us here. Introduction to Barona.
- **Self-Introductions/First Time Attendees:**
  - First time attendees:
    - Debbie Lloyd, Rincon Fire Department
    - Heidi Slabaugh, Heartland Fire Training Authority
    - Vanessa Ortega, Riverside County Office of the Fire Marshal
  - New members:
    - Debbie Lloyd, Rincon Fire Department
    - Heidi Slabaugh, Heartland Fire Training Authority
    - Brittanie Jacobson, San Miguel Fire Department
    - Monica Rosas, Pala Fire Department
    - Eileen Lewis, Bakersfield Fire Department

#### B. President's Report:

Michelle Pearson:

- Conference Highlight
  - Review of conference. Approximately 85 attendees. Excellent event. Location, atmosphere was great. Biggest takeaway was having everyone together in person. Several vacancies filled during event. Sarah Montagne from Rancho Santa Fe filled Corresponding Secretary position. Southern section currently has a full Executive Board. Michelle Pearson to stay on an extra year as President. All committees are filled with members. Bruni Reyes from Redlands for Training/Education Committee. Maria Cabral back on Communications/Website Committee. Christy Hedden with Downey Fire stepped up for social media and set up Instagram site. Now connected to AFSS, not a person. Also connected Facebook and Twitter. Search for AFSS to connect to all three.
- Leadership Workshop
  - Executive Board met in Redondo Beach and held a two-day workshop. Chief Lee with El Segundo Fire Department lead a training workshop. Michelle provided review of workshop purpose and outcome.



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- Executive Board Elections
  - E-Board election scheduled for the fall. Treasurer and 2<sup>nd</sup> VP positions coming available. No longer have four joint Joint E-Board meetings. Going forward, will only hold twice per year, annual AFSS conference (spring) and at CalChiefs' conference (fall).
- Membership Reminder
  - If not a paying member, fan-outs are not accessible. Only accessible to members.

#### C. Consent Calendar:

- **Meeting Minutes:**
  - Approval of March 9, 2022, quarterly meeting minutes.
- **Treasurers Report:**
  - Approval of FY21-22 Q3 treasurer report.
- Motion to approve the consent calendar by Karlena Rannals, seconded by Gina Molina. Unanimous, motion carried.

#### D. Reports:

- **Section Chief's Report:** Liaison Chief Don Butz, Lakeside Fire Department
  - Chief Butz not in attendance. No report.
- **Correspondence Report:** Corresponding Secretary Sarah Montagne
  - Fan-out requests noted. Otherwise, nothing to report.
  - Sarah to send out retirement certificates for those retiring. Will also send out challenge coins to active members.
- **Committee Reports:** President Michelle Pearson
  - Bylaws Committee: Darilyn O'Dell, Christine Flores
    - SOGs are currently in review and will bring to E-Board for review.
  - Historical Committee: Erin Dooley, Debbie Pinhero
    - No report from committee. In process of document transition.
  - Website/Communications Committee: Maria Cabral (report by Michelle Pearson)
    - Maria Cabral updated website and added photos. Once logged in, new tab added called "Forum". Need to be logged in to view. Great tool for fanout. Immediate notification is sent out to subscribers. Need to subscribe to the forum. More instantaneous way of requesting information. Everything from old site has been moved to new site.
    - Communications doing well.



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- Education and Training Committee: Bruni Reyes (Report by Michelle Pearson)
    - Conducting survey to determine what training needs are.
    - Committee can assist hosting agency organize training for quarterly meetings.
  - Membership Committee: Ron Liechti
    - Membership drive starts July 1. 14 renewals as of today. 8 activations. New membership runs from Jul. 1 – Sep. 1, afterward memberships are considered delinquent, however, can still renew after that date.
    - Membership directory coming in handy. Encourage photo upload to member profile. Must be a member to be able to see photos and profile.
    - Contact Ron and/or Terri Aylward with membership questions and information.
  - Ways and Means Committee: Stacey Kolbeck (report by Michelle Pearson)
    - Trying to figure out how to get rid of old inventory and add in new inventory.
    - Members are encouraged to join committee to assist with selection of new items.
  - Conference Committee: Michelle Pearson
    - 2023 Conference will be at Bahia Resort in San Diego, May 2 – 5.
    - Need to determine training. Will put together planning meeting in August. Let Michelle know of any training topics, or if interested in helping with conference planning and support.
    - Price increase for hotel rooms. Trying to keep registration fee as low as possible.
  - Legislative Ad-hoc Committee: Michelle Pearson on behalf of Tina Lopez
    - A lot of legislation regarding fire service. Michelle to send out document for member review.
  - Strategic Plan Ad-Hoc Committee: Michelle Pearson on behalf of Tina Lopez
    - Work begun on draft strategic plan. Using SWOT analysis from conference to determine goals and objectives.
    - 51 surveys from members, 21 from fire chiefs.
    - Hope to have a draft at September meeting.
- E. **Presentation/Educational Program:** *Working in a Multigenerational Workplace*, Jean Steel
- Training covered different facets of multigenerational work-force such as advantages, challenges, characteristics, etc.
- F. **Break for lunch/Opportunity Drawing**



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#### **G. Business:**

- **Charitable Contributions:**
  - Judy Bloomberg, Palm Springs Fire nominated a local women's shelter. Requesting money toward campaign. Awarded \$200 to recipient. Only one nomination received.
  - Next nomination opportunity will be sent out in July.
- **Executive Board FY2022/23:**
  - Recap of full Executive Board.
- **Approval of FY2022/23 Budget:**
  - Added leadership training for Executive Board.
  - Draft budget will be sent out to membership once updates are made. Will go out prior to September, to be approved at September quarterly meeting.
- **Retirement announcements**
  - Christine White, Brea Fire Department: Treasurer for a couple of years. 7/5/22 retirement. Current member. Will receive a challenge coin.
  - Janet Arthur, CAL FIRE/SLO County Fire- 6/26/22 retirement. Former president and board member.
  - Dawn McLean, Morro Bay Fire Department: 5/12/22 retirement.
  - Carol Lynn Urner, El Segundo Fire Department: April 2022 retirement. current member. Will receive a challenge coin.
  - Christine Flores, Rancho Cucamonga Fire Department: Board member, current member. Has received a challenge coin. Attended meeting. presented with certificate and card.

#### **H. Adjournment**

With no additional business to discuss, the meeting adjourned by President Pearson at 1:33.

Next Meeting: 9/23/22 - Hosted by Santa Barbara:

Minutes prepared by: Deborah Baird, AFSS Southern Division Recording Secretary



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#### Future Meetings & Events

##### **Southern Division E-Board**

Monday, 8/15/22 at 10:00am - via Zoom

##### **Joint E-Board Northern and Southern**

CalChiefs' Annual Conference (September)

##### **Quarterly General Membership**

Friday, 9/23/22 at 9:00 am – Santa Barbara Fire Department

##### **Conferences**

AFSS Educational Forum 2023

May 2 – 5 at Bahia Resort, San Diego

July 1, 2022 to June 30, 2023			
Executive Board and Committees – Southern Division			
Position	Name		Comments
President	Michelle Pearson		
First Vice President	Tina Lopez		
Second Vice President	Gina Molina		
Recording Secretary	Deborah Baird		
Corresponding Secretary	Sarah Montagne		
Treasurer	Terri Aylward		
CalChiefs' Liaison	Don Butz		
Member at Large	N/A (North Only)		
Committee	Executive Board	Coordinator	Members
Bylaws/Guidelines	Deborah Baird	Christine Flores, Darilyn O'Dell,	
Communications/Website	Sarah Montagne	Maria Cabral	Website Updates – Maria Cabral Social Media – Christy Hedden
2023 Conference	Michelle Pearson Terri Aylward	Michelle Pearson	Francine Gutierrez, Amy Van Atta, Monica Rojas, Darilyn O'Dell, Sarah Montagne, Ruth Slusher, Deborah Baird
Education	Tina Lopez	Bruni Reyes	
Historical	Deborah Baird	Erin Dooley, Debbie Pinhero	
Membership	Gina Molina	Ron Liechti	Debbie Matthews
Ways & Means	Terri Aylward	Staci Kolbeck	



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#### Members in Attendance \*Denotes Executive Board Member

IN ATTENDANCE	FIRST NAME	LAST NAME	AGENCY
	BARBARA	ALTIZER	SOUTH PASADENA FIRE DEPARTMENT
	KELLY	AREBALO	ATASCADERO FIRE & EMERGENCY SERVICES
	VANESSA	ARIAS	EL SEGUNDO FIRE DEPARTMENT
	LISA	AYALA	COLTON FIRE DEPARTMENT
X	TERRI	AYLWARD*	MURRIETA FIRE & RESCUE
X	DEBORAH	BAIRD*	CARLSBAD FIRE DEPARTMENT
	PATTY	BARRAGAN	ARCADIA FIRE DEPARTMENT
	THERESA	BARRERA	LA COUNTY FIRE DEPARTMENT
	JUDY	BLUMBERG	PALM SPRINGS FIRE DEPARTMENT
X	JANISE	BOCSKOVITS	LAKESIDE FIRE PROTECTION DISTRICT
	ANDREA	BROOKS	ORANGE CITY FIRE DEPARTMENT
	JENNIFER	BROWN	LA VERNE FIRE DEPARTMENT
	STORM	BROWN	VIEJAS FIRE DEPARTMENT
	DON	BUTZ*	LAKESIDE FIRE PROTECTION DISTRICT
	MARIA	CABRAL	SANTA MONICA FIRE DEPARTMENT
	ALICEA	CACCAVO	RANCHO SANTA FE FIRE PROTECTION DISTRICT
	MARISOL	CHAVEZ-GALLEGOS	KERN COUNTY FIRE DEPARTMENT
	ANN	COYLE	SAN MANUEL FIRE DEPARTMENT
	TERESE	CRISPIN	SANTA BARBARA CITY FIRE DEPARTMENT
	TONI	CROSBY	BAKERSFIELD FIRE DEPARTMENT
	KRISTA	D'AGOSTINO	LAKESIDE FIRE PROTECTION DISTRICT
X	ANGELICA	DE LA TORRE	CHINO VALLEY INDEPENDENT FIRE
	EILEEN	DIRKSEN	CITY OF REDLANDS FIRE DEPARTMENT
	ERIN	DOOLEY	ALPINE FIRE PROTECTION DISTRICT
	KRIS	EDWARDS	VENTURA FIRE DEPARTMENT
	AMY	ELLARD	CITY OF COSTA MESA FIRE & RESCUE
	LAURA	FERNANDEZ	SAN MIGUEL CONSOLIDATED FIRE
X	CHRISTINE	FLORES	RANCHO CUCAMONGA FIRE DISTRICT
	NATHALIA	FLORES	SIERRA MADRE FIRE DEPARTMENT
	KATHY	GLICK	ONTARIO FIRE DEPARTMENT
	MARIE	GONZALES	EX. ONTARIO FIRE DEPARTMENT
	FRANCINE	GUTIERREZ	OXNARD FIRE DEPARTMENT
	NANCY	HAGLUND	FIRE CITIES FIRE AUTHORITY
	CATHEE	HARRIS	ORANGE COUNTY FIRE AUTHORITY
	LEAH	HARRIS	SAN MIGUEL FIRE & RESCUE
	BURGEN	HAVENS	RANCHO SANTA FE FIRE PROTECTION DISTRICT
	JOANNA	HERNANDEZ	BARONA FIRE DEPARTMENT
	DIANA	HERRON	SAN MIGUEL FIRE & RESCUE
	JENNY	HUESIAS	RANCHO SANTA FE FIRE PROTECTION DISTRICT
	CLAUDIA	HUIZAR	REDONDO BEACH FIRE DEPARTMENT
X	BRITTANIE	JACOBSON	SAN MIGUEL FIRE & RESCUE
	JENNIFER	JAMES	HEARLAND COMMUNICATIONS
	CARRIE	JOYCE	LAGUNA BEACH FIRE DEPARTMENT
	CHERIE	JUUL	NORTH COUNTY FIRE PROTECTION DISTRICT
	STACI	KOLBECK	PALM SPRINGS FIRE DEPARTMENT
	KILEIGH	LABRADO	LAKE VALLEY FIRE PROTECTION DISTRICT
X	EILEEN	LEWIS	BAKERSFIELD FIRE DEPARTMENT
	JULIE	LIANG	MONROVIA FIRE & RESCUE
X	RON	LIECHTI	SANTA BARBARA CITY FIRE DEPARTMENT
X	DEBBIE	LLOYD	RINCON FIRE DEPARTMENT
	JULIA	LOEFFERT	LOMA LINDA FIRE DEPARTMENT



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	TINA	LOPEZ	VICTORVILLE FIRE DEPARTMENT
	AMY	LOZANO	LOS ANGELES COUNTY FIRE DEPARTMENT
	CAROL	LUPO	SANTA BARBARA CITY FIRE DEPARTMENT
	LETICIA	MARTINEZ	CORONADO FIRE DEPARTMENT
X	DEBBIE	MATTHEWS	RIVERSIDE COUNTY FIRE OFFICE OF THE FIRE MARSHAL
	AMY	MAYERCHIK	VALLEY CENTER FIRE PROTECTION DISTRICT
	KAREN	MCCOY	CITY OF RIVERSIDE FIRE DEPARTMENT
	GEORGIA	MINKLEIN	ORANGE FIRE DEPARTMENT
X	GINA	MOLINA*	RANCHO CUCAMONGA FIRE DISTRICT
X	SARAH	MONTAGNE*	RANCHO SANTA FE FIRE PROTECTION DISTRICT
	ANA	NEIRA	LAGUNA BEACH FIRE DEPARTMENT
	VALERIE	NELLIS	HEARTLAND COMMUNICATIONS
X	DARILYN	O'DELL	SAN MIGUEL FIRE & RESCUE
X	VANESSA	ORTEGA	RIVERSIDE COUNTY FIRE OFFICE OF THE FIRE MARSHAL
	SANDRA	ORTIZ	CHINO VALLEY FIRE DISTRICT
	NORMA	PAGAN	RIVERSIDE CITY FIRE DEPARTMENT
	JULIEANN	PARENTE	FOUNTAIN VALLEY FIRE DEPARTMENT
X	MICHELLE	PEARSON*	CALFIRE/PISMO BEACH FIRE DEPARTMENT
	JANNY	PHAN	ONTARIO FIRE DEPARTMENT
	DEBBIE	PINHERO	ALPINE FIRE PROTECTION DISTRICT
	GRACIE	RAMIREZ	OCEANSIDE FIRE DEPARTMENT
X	KARLENA	RANNALS	RANCHO SANTA FE FIRE PROTECTION DISTRICT
	SANDRA	REYES	RANCHO SANTA FE FIRE PROTECTION DISTRICT
	BRUNI	REYES	REDLANDS FIRE DEPARTMENT
	SHAYNA	RIANS	SAN MIGUEL FIRE & RESCUE
	DONNA	ROHRER	CHINO VALLEY FIRE DISTRICT
	NUBIA	ROMAN	ONTARIO FIRE DEPARTMENT
X	MONICA	ROSAS	PALA FIRE DEPARTMENT
	LORA	ROSS	CITY OF COSTA MESA FIRE & RESCUE
	LAURA	SANCHEZ	METRO CITIES FIRE AUTHORITY
	HEATHER	SHEPPARD	HEARTLAND FIRE & RESCUE LA MESA
X	HEIDI	SLABAUGH	HEARTLAND FIRE TRAINING AUTHORITY
	RUTH	SLUSHER	SANTA FE SPRINGS FIRE RESCUE
	CHARDELLE	SMITH	BIG BEAR FIRE AUTHORITY
	KRISTIN	STEVENS	CITY OF COSTA MESA FIRE & RESCUE
	TIFFANY	SWANTEK	BIG BEAR FIRE DEPARTMENT
	TONI	THOMAS	HEARTLAND FIRE & RESCUE LA MESA
X	HEATHER	TODD	SAN MARCOS FIRE DEPARTMENT
	TERESE	TOOMEY	SANTA MONICA FIRE DEPARTMENT
	CAROL	TOUSIGNANT	MORRO BAY FIRE DEPARTMENT
	STEFANIE	TROMPETER ROLON	LAKESIDE FIRE PROTECTION DISTRICT
	CAROL LYNN	URNER	EL SEGUNDO FIRE DEPARTMENT
	AMY	VAN ATTA	OXNARD FIRE DEPARTMENT
	TIFFANY	VANCE	RIVERSIDE COUNTY OFFICE OF THE FIRE MARSHAL
	SANDRA	VARGAS	METRO CITIES FIRE AUTHORITY
	VICKI	VARNES	CHINO VALLEY FIRE DISTRICT
	PATRICIA	VILLANUEVA	RIALTO FIRE DEPARTMENT
	JANET	VINES	PALM SPRINGS FIRE DEPARTMENT
	BAILEY	WARD	CANYON LAKE FIRE DEPARTMENT
	BARBARA	WATKINS	HEARTLAND FIRE & RESCUE EL CAJON
	BRICE	WEAVER	BOREEGO SPRINGS FIRE PROTECTION DISTRICT
	CHRISTINE	WHITE	BREA FIRE DEPARTMENT
X	ALMA	NIELSEN	CHINO VALLEY INDEPENDENT FIRE



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